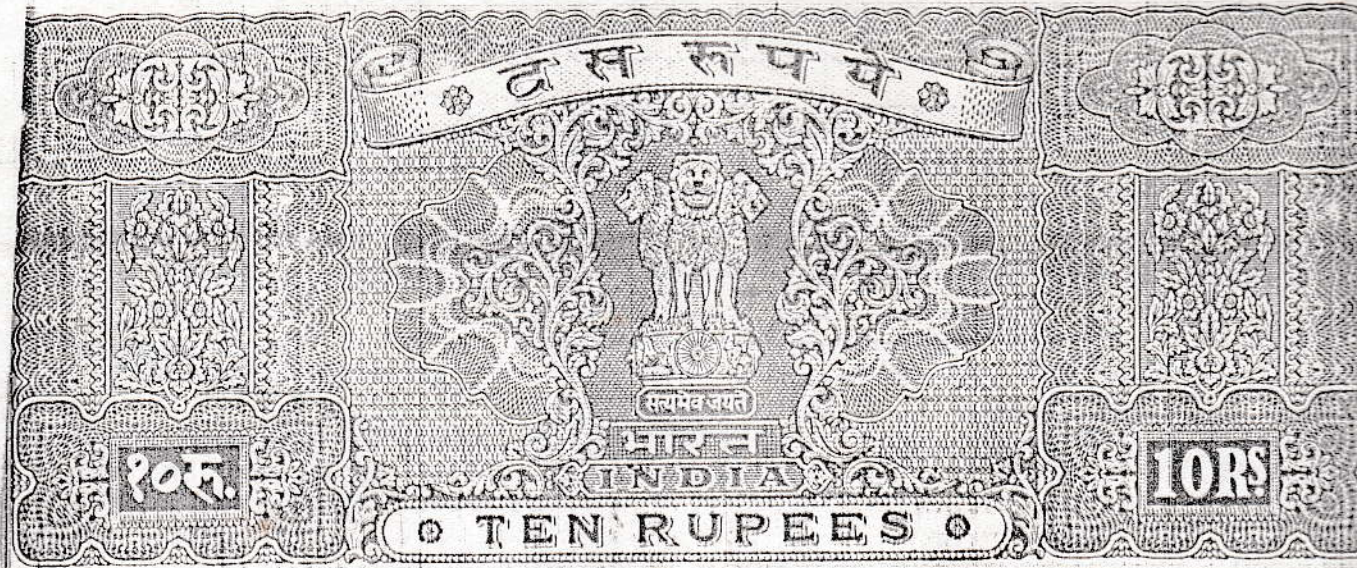


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5/97331

Bidassan Nagrik Sangh
(Calcutta)

Registered On - 27/11/00
Memorandum + Rules

Self - A. Mukhopadhyay
Registration of firms, Societies,
Non-Trading Corporation
West Bengal.



96.5

B. N. Sangha (Cal)

H. Raja Woodhony

J. Matterer

Attorney at Law

City Civil & Comm

2003, E. S. B.

25 FEB 2000

25 FEB 2000

2000/1/1

REGULATIONS OF ASSOCIATION

OF
BIDASAR NAGRIK SANGH (CALCUTTA)

DEFINITION

In these rules unless otherwise excluded by or repugnant to or inconsistent with the subject or the context :-

- a) 'SANGH' means Bidasar Nagrik Sangh (Calcutta).
- b) Committee means 'Executive Committee' of Bidasar Nagrik Sangh (Calcutta).
- c) 'Member' means member of Bidasar Nagrik Sangh (Calcutta).
- d) 'President, Two Vice Presidents, Secretary, Two Assistant Secretaries and Treasurer' means those respective Office bearers of Bidasar Nagrik Sangh (Calcutta).
- e) 'Seal' means the Common seal of the Sangh.

MEMBERSHIP ADMISSION

- 1) The signatories to the memorandum of Association of the Sangh shall be first members of the society.
- 2) All adult persons of Bidasar Nagrik Sangh residing in Calcutta and having faith in the objects and activities of Sangh and agreeing to abide by the rules and regulations of the Sangh shall be entitled to apply for the membership of the Sangh irrespective of caste, creed or sex.
- 3) Application for membership must be submitted alongwith the requisite fee and should be recommended by any one existing member.
- 4) The executive Committee of the Sangh known as 'Committee' shall have the exclusive right to accept or reject any application for membership without assigning any reason whatsoever.
- 5) The membership of the applicant shall be effective from the date of acceptance of the application by the committee.

6) KIND OF MEMBERS

There shall be following categories of the members :-

- a) Ordinary member - Any person desirous of being enrolled as Ordinary member shall pay Rs.51/- per annum to the Sangh.
- b) Life member - Any person desirous of being enrolled as a life member shall pay Rs.501/- to the Sangh at a time.



27/11/2000

For Bidasar Nagrik Sangh (Calcutta)

For BIDASAR NAGRIK SANGH (CALCUTTA)

M. Banerjee

Secy. 1/11/2000

7) REGISTER OF MEMBERS

The Sangh shall maintain a register of members catagorywise with full details at its registered office which shall be available for inspection on request.

8) CESSATION OF MEMBERSHIP

Any member shall cease to be a member :-

- 1) On his/her resignation from membership by a letter addressed to the Sangh.
- 2) On his/her becoming lunatic or instance.
- 3) If he/she ceases to be eligible for membership.

9) RIGHTS AND OBLIGATION OF THE MEMBERS

- 1) Every member shall have the right to attend all General Meetings, open functions and conferences of the Sangh and shall have the right to make suggestions or discussions by the General Meeting of the Committee or other Committees or Sub-committees and shall have the right to inspect proceedings of the General Meeting of the Sangh by prior appointment to the Secretary.
- 2) Every life and ordinary member shall have the right to elect and to be elected in any election to the Sangh who have cleared his subscription upto date in case of ordinary member.

EXECUTIVE COMMITTEE

- 1) The management in the affairs of the Sangh shall be in the hands of the Committee.
- 2) The Committee shall be formed at the Annual General Meeting at the interval of two years and consists of not less than 11 Members and not more than 34 Members inclusive of President, two Vice-Presidents, Secretary, two ^{ASSISTANT} Secretaries, One treasurer.
- 3) If any vacancy is caused in the post of any office bearer due to death or retirement or any other cause the same shall be filled up by nomination by the President among the life and ordinary members of the Sangh and any vacancy if caused in the post of the President, the Senior Vice-President shall act as the President till a new person is elected as the President in the immediately held next General Meeting. Any vacancy caused in the Committee shall be filled by the President from among the members with the approval of the Executive Committee.
The meeting of the Committee shall be called by the President or by the Secretary at any date determined by him by giving atleast 3 days notice in advance specifying date, time, place and agenda of the meeting. But atleast 4 times in a year the Secretary shall call the meeting of the Committee. Incase of urgency such meeting may be called by the President or with his consent by the Secretary by giving a notice (Not less than 24 Hours).



2/2/2008
Secretary

- 5) The quorum of the meeting of the Committee shall be 9 and the quorum of the meeting adjourned for want of quorum shall be 5.
- 6) The committee shall have general power of supervision and control over all the affairs of the Sangh and in particular shall have the following powers, rights and duties.
- a) To fix date, time, place and agenda of Annual General Meeting and extra-ordinary General Meetings-
 - b) To consider and approve the Annual Report of the Sangh as presented by the Secretary for placing the same in the Annual General Meeting.
 - c) To draw up its own resolutions to be put up before the Annual General Meeting or the Extra-ordinary General Meetings.
 - d) To frame rules and sub-rules in conformity with the object and the regulations of the Sangh.
 - e) To transact all other necessary business of the Sangh.
 - f) To collect or raise donations and subscriptions and to receive gifts and grants from the public and from local authorities or from the Government.
 - g) To establish or set apart funds for specific purposes and to receive subscriptions and donations for such funds.
 - h) In case of need to refer any matter to the General Meeting of Sangh to seek its advice.
 - i) To appoint Committee or sub-committee with such powers and duties as may be considered necessary or expedient and appoint Sanyojakas of the same.
 - j) To cause to be kept proper accounts of the Sangh and to scrutinise, discuss and pass the accounts as presented to it by the Secretary before the same are put for approval in the Annual General Meeting for adoption.
 - k) To define the duties and powers of the departmental Secretaries/Sanyojakas.
 - L) To authorise one or more Office bearers or other persons to conduct any legal action, suit or proceedings by or against the Sangh.
 - m) To ~~abolish~~ ^{vary} the membership subscription or to increase or reduce the same as thought fit from time to time as may be determined by the Executive Committee.
 - n) To carry out the directions of the Annual General Meeting and the extra ordinary General meetings.
 - o) To stop enlisting new members for such specified period or time as may be determined by it from time to time.



Jan. 17/12000

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ELECTION

- 1) The election shall be held on the date and place of the Annual General Meeting at the interval of two years. If for any reason the election cannot be held on the said date the Election Officer shall announce another date and place of Election.
- 2) The Committee shall atleast 30 days before the date of Election appoint any member other than the member of the Committee as Election Officer and one Assistant Election Officer, who shall make all arrangements for conducting a free and fair election.
- 3) The Secretary shall put up on the notice board at the Registered Office of the Sangh the list of members who are eligible for vote atleast 30 days before the date of election.
- 4) Any complaint/petition for correction or amendment in the list of members shall have to be filed before the Secretary atleast 21 days before the date of election.
- 5) The secretary shall make such correction, revision or amendment in the entry list as may be necessary and published the addendum/Corrigendum to the entry list on the Notice Board to the Sangh before 15 days of the date of election.
- 6) Nomination for election of Executive Committee members and Office bearer shall be duly signed by the candidates, the member proposing and the member seconding the candidate and shall be addressed to the Secretary of the Sangh and must reach the Registered Office of the Sangh atleast 7 days before the date of Annual General Meeting. The Secretary shall place all the nomination papers before the Annual General Meeting. Any Nomination paper if found incomplete or invalid the same may be rejected by the Election Officer.
- 7) Any candidate may withdraw his nomination paper 3 days before the election date.
- 8) Incase of contest the election will be held by show of hand or by secret ballot as may be decided by the Election Officer, the voting shall be by the members personally present at the meeting. Every life and ordinary member present in person shall have one vote.
- 9) The Election Officer shall announce the result of the Election should be announced in the same meeting and the same shall be put up on the Notice Board of the Sangh.

BANK OPERATION

Bank accounts of the Sangh shall be operated by the any two of the following :-

President, Secretary & Treasurer any two of them jointly.

Confidential to the members



*5000
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THE RIGHTS AND DUTIES OF THE PRESIDENT

- 1) To ^{declare the name of the} nominate Office bearers and members of the Committee in the manner laid down earlier. in the Annual General meeting ^{Shu due}
- 2) To attend and preside over all the meetings of the Sangh and to regulate the proceedings of such meetings.
- 3) To allow or disallow discussion on any subject which is not in the agenda of any meeting of the Sangh.
- 4) In case of a tie in any meeting, the President will have the right to give the casting vote.
- 5) To call Annual General Meeting and Extra-ordinary General Meetings of the members or to adjourn it, as need may arise.
- 6) To devise means and act for the progress of the Sangh and fulfilment of its objects and to give proper interpretation to the rules and regulations of the Sangh and regulate the proceedings of the meetings of the Sangh.

RIGHTS AND DUTIES OF THE VICE-PRESIDENTS

Apart from any specific duties and rights allowed to any of the Vice-Presidents by the President, Vice-Presidents shall perform all the functions of the President in his absence according to seniority. Age shall be considered to be factor of seniority.

RIGHTS AND DUTIES OF THE SECRETARY

- 1) To supervise, manage, look after and properly execute the affairs of the Sangh and to take steps for the welfare of the Sangh according to its rules and regulations.
- 2) To conduct correspondence on behalf of the Sangh and to sign letter and papers on its behalf.
- 3) To put up application for membership and such other communications and letters as may be thought fit before the meetings of the Sangh.
- 4) To keep and maintain proper books of accounts and records of all receipts and payment and transaction etc and keep the said books of accounts, bills, receipts, papers etc under his custody at the Office of the Sangh and to prepare Annual Income and expenditure accounts and balance sheet of the Sangh
- 5) To prepare before the date of issue of Notice of the Annual General Meeting a list of all members of the Sangh corrected upto date.
- 6) To prepare and submit Annual Reports and Accounts and to place them before proper meetings for getting the same passed

(6)

For BIDASAR NAGRIK SANGH (CALCUTTA)



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22/11/2000
Secretary

- To exercise general supervision over the employees and affairs of the Sangh and to perform such other duties as may be directed by the Committee or by the President.
- 3) To appoint paid officers and servants, on such terms and conditions as may be thought fit and to remove or suspend them or to demand proper security from them if necessary.
- 9) To preserve the records of the Sangh and to keep them under proper custody.
- 10) To sign plaints, written statements and petitions etc and to engage pleaders on behalf of the Sangh for any purpose.
- 11) To appear for and on behalf of the Sangh and transact all business in Registration Office as directed by the Sangh and to appear in the Office of the Registration of Societies or Income Tax Officer or Income Tax Authorities or tribunals or in any other public or private Office or department or authority on behalf of the Sangh.
- 12) To institute, conduct, defend, compound or abandon any legal proceedings, by or against the Sabha or its officers or otherwise concerning the affairs of the Sangh.
- 13) To transact all other business subject to the direction of the Executive Committee.

RIGHTS AND DUTIES OF THE ASSISTANT SECRETARIES

- 1) To assist the Secretary in all his work.
- 2) In the absence of the Secretary to officiate for him according to seniority.

DUTIES OF THE TREASURER

- 1) To take care of the funds of the Sangh.
- 2) To put up before the Annual General Meeting of the Sangh the audited accounts for the year ending.
- 3) To sign on behalf of the Sangh any receipts or fixed deposits receipts or cheques or any other negotiable instruments as directed by the Committee and to deposit and draw dividends or interests on the stocks, shares and other securities or to send these to the bank for collection of the dividends and interests and to send endorsements of them.
- 4) To draw and receive interests on funds, investments, deposits and loans and to grant proper receipts and acknowledgements for money received.

AUDITOR

A qualified auditor shall be appointed at every Annual General Meeting of the Sangh on remuneration or honorary as may be resolved at such meeting.

BOOKS OF ACCOUNT & INSPECTION

The books of account and other statutory books shall be kept at

Members of the executive Committee during usual office hours, and the same shall be open to inspection of the members as such time and place as the executive Committee directs on a written request made by any member.

Accounting Year

The accounting year of the Sangh shall be ^{1st April to 31st March as in} financial year (April-March) as its accounting year.

MEETING & NOTICES

- 1) The Secretary shall annually call the Annual General Meeting within six months from the end of the accounting year at such time and place as the Committee may determine to transact the following business :-
 - a) To consider and pass the Annual Report and the Audited Accounts.
 - b) To elect at the interval of two years the Committee members not more than 34 including Office bearers.
 - c) To appoint Auditor and to fix their remuneration.
 - d) To consider any matter previously notified.
 - e) To consider any other matter which may be allowed by the President.
- 2) The Notice calling the Annual General Meeting or any Extra-ordinary General Meetings shall be given to all the members atleast 21 days before the date of the meeting by affixing the same on the Notice Board of the Sangh as well as by sending individual notice to each member. Any such notice sent under certificate of posting at the address of the member available with Sangh shall be deemed as valid notice.
- 3) The quorum for the Annual General Meeting or the Extra Ordinary General Meeting shall be 31 members personally present. If the Annual General Meeting or any Extra ordinary General Meetings are adjourned for want of a quorum the quorum for such adjourned meeting shall be 15 members personally present. Such adjourned meeting must be held on the same day and place after a lapse of 30 minutes. If such adjourned meeting cannot also be held for want of a quorum, the same shall stand adjourned for the same day, place and hour next week when no quorum will be necessary. Notice for adjourned meetings may be served through news papers or any other public media.
- 4) The President or the Secretary on the valid requisition of 1/3rd of the total members or 30 members (whichever is more) shall forthwith proceed to call an Extra-ordinary General Meeting. Incase of such requisition the following provisions shall apply :-
 - 1) The requisition shall state the matter or matters to be considered and must be duly signed and verified by the requisitionists and shall be sent to the Registered Office of the Sangh either by Registered Post or by hand delivery.

- ii) If the President or the Secretary does not within 21 days from the date of the receipt of a valid requisition, call a General Meeting for the consideration of the matters thereof to be held on a day not later than 30 days from the date of receipt of the requisition and the requisitionists may themselves call such meeting but the same shall not be held after 45 days from the date of receipt of the requisition by the Sangh.
- iii) The Extra-ordinary General Meeting under the above clause by the requisitionists shall be called in the same manner in which such meeting is called by the President or the Secretary. The quorum for such meeting would be 1/3rd of the total members or 30 members (whichever is more).

RECORDS AND DOCUMENTS

There shall be kept proper minutes of the proceedings of all the Annual General Meetings, Extra-ordinary General Meetings of the Meeting of the committee and other committees and sub-committees. All members are entitled to inspect such minutes with prior appointment with the Secretary.

SAFE CUSTODY OF FUNDS

The executive committee of the Sangh shall be responsible for the safe custody of the funds and assets of the Sangh. The funds of the Sangh shall be kept in banks and be invested in any securities as specified and u/s 20 of Indian Trust Act 1882.

SUITS

All legal proceedings by or against the Sangh shall be conducted on its behalf by the President or the Secretary or any other office-bearer as authorised by the Committee in Calcutta jurisdiction only.

AMENDMENTS OF MEMORANDUM AND REGULATION OF ASSOCIATION

- 1) The objects of the Sangh may be amended or altered only by the members in their General Meeting and in accordance with provisions of the law. The Notice of such meeting must be given atleast 30 days before the date of meeting. The objects can be changed only if three-fourth of the members present in the meeting agree to the same.
- 2) The General Meeting shall have power to amend or alter the rules and regulations of Association of the Sangh. The notice of any meeting in which a proposal for amendment, or alteration of any Rules is made, must be given atleast 30 days before the date of meeting. The rules and regulations of Association can be changed only if three-fourth of the members present in the meeting agree to the same.

DISSOLUTION

The Association may be dissolved by a resolution to the effect passed by the 3/4th of the members of the Association at a General Meeting. The said meeting shall also decide the manner of disbursement of the funds and assets of the Association if any, after dissolution as per provision of the Act. (W.B.S.R. Act, 1941).



Ver BIDASAR NAGRIK SANGH (CALCUTTA)

President Secretary Treasurer

MISCELLANEOUS

Any matter not specifically provided for in these rules shall be governed by the provisions of societies Registration Act for the time being.

Signature of three members of the Executive Committee.

1. Tulsi Ram Chaurasia,

2. Radha

3. Honfani

Date : --

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TRUE COPY

15.3.2000

Registrar of Firms, Societies & Non-Trading Corporations, West Bengal



certified to be true copy

For BIDASAR NAGRIK SANGH (CALCUTTA)

Secretary Treasurer

Jan
Secy
27/1/2000